



**To: An Cathaoirleach and Each Member of Kilkenny County Council**

**Re: Naming of Infrastructure and Installations of Commemorative Monuments or Plaques**

**Date: 9<sup>th</sup> July, 2019.**

A Naming of Infrastructure and Installation of Commemorative Monuments or Plaques Policy was adopted by the Members in November 2017.

In summary, the policy provides members with:

- An agreed process across all Departments for the naming of new Infrastructure owned by the Council.
- Clear direction on policy and procedures for remembrance of people, historic places or events in the development of Kilkenny.
- Ensure plaques and memorials erected in public places / on buildings, and the naming of public infrastructure relate to significant events, landmarks or people associated with Kilkenny.

The Policy requires a Committee to assist members in naming of infrastructure and installation of commemorative plaques or memorials. The committee will meet no more than 4 times per annum and shall make a recommendation through consensus for final approval by full Council.

**The Committee shall be nominated by the Council and will consist of 5 Elected Members as follows, one from Callan/Thomastown, Castlecomer, Kilkenny City, and Piltown Municipal Districts. The fifth member will be the Chair who will be appointed by the full Council. All members will remain in place for the term of the Council, including the chair.**

Naming of infrastructure is confined to new installations only and the Committee will be supported in their deliberations by the relevant Director of Services, Cultural Team (Heritage Officer, Conservation Officer, Arts Officer, Architect) and other relevant staff as required.

Handwritten signature of Jim Burke in black ink.

Director of Services.