



16th March, 2020.

**TO: AN CATHAOIRLEACH
& EACH MEMBER OF KILKENNY COUNTY COUNCIL**

RE: DRAFT ANNUAL REPORT FOR 2019

In accordance with the provisions of Section 122 of the Local Government Act 2001 every Local Authority has an obligation to prepare an annual report in relation to the performance of its functions during the preceding year.

The report is to contain:

- particulars of the policies, programmes, services & activities undertaken, significant achievements.
- an outline of the activities of the Strategic Policy Committees, Municipal Districts etc.
- Financial Statement for 2019.
- Schedule of Elected Members, Conferences, training, expenses etc.
- an outline of activities to promote the interests of local communities.
- details of special events held and
- an assessment of the delivery of services in the year and any other information the Council considers relevant.

I enclose a copy of the Draft Annual Report which includes the statements of an Cathaoirleach & of the Chief Executive together with a comprehensive outline of the Councils activities in 2019.

The Adoption of an Annual Report is a Reserved Function of the Council.

I recommend to the Elected Members the adoption of the Annual Report for 2019.

**Colette Byrne
Chief Executive**